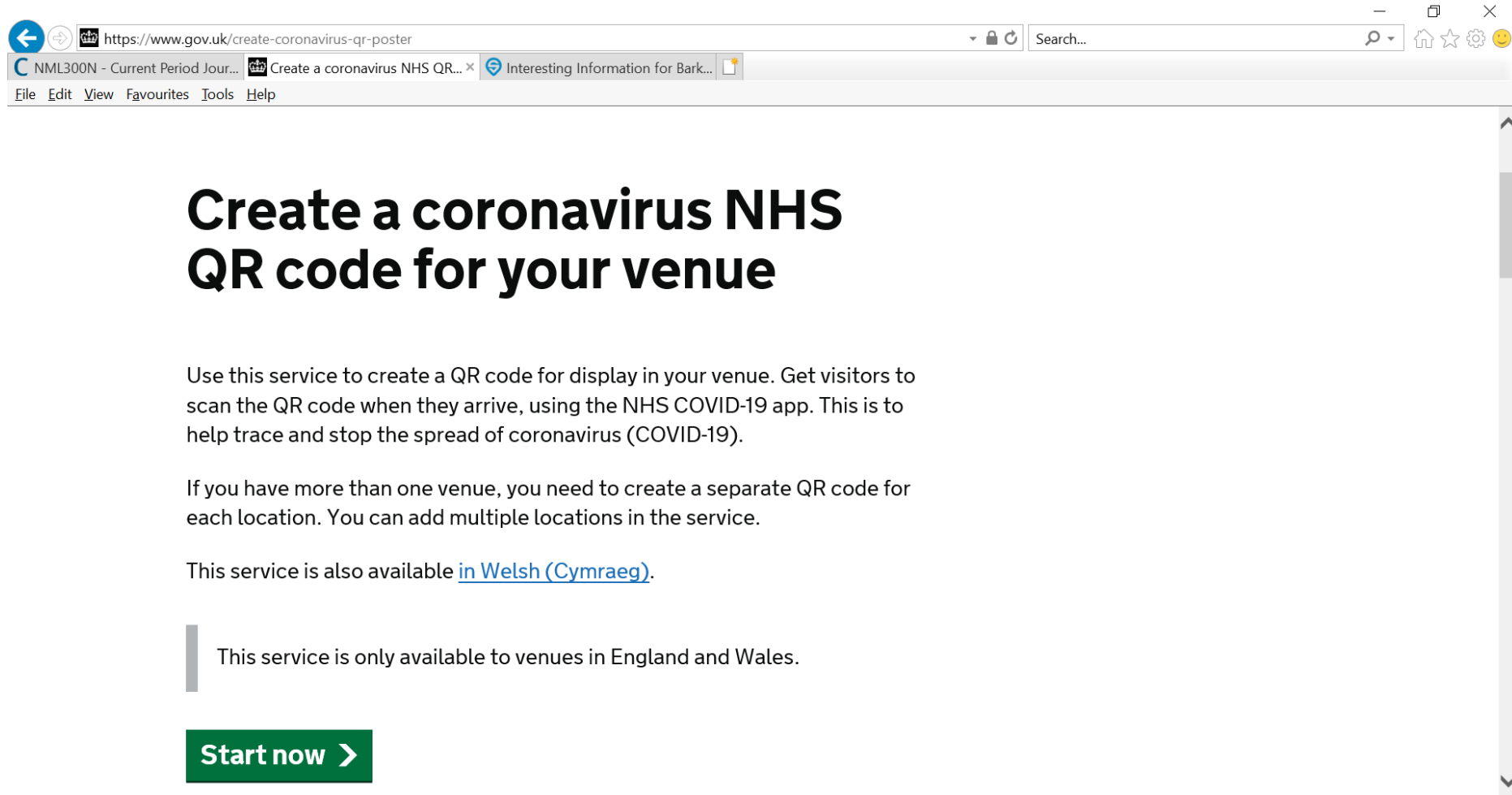


Notes on how to create an NHS QR code for a venue, business or event

Follow this link to go to the government website - <https://www.gov.uk/create-coronavirus-qr-poster> or search for NHS track and trace QR code in your preferred internet search engine

When the page below loads click on the 'Start now' button



The screenshot shows a web browser window with the URL <https://www.gov.uk/create-coronavirus-qr-poster>. The browser has three tabs open: 'NML300N - Current Period Jour...', 'Create a coronavirus NHS QR...', and 'Interesting Information for Bark...'. The page content includes a main heading, explanatory text, and a 'Start now' button.

Create a coronavirus NHS QR code for your venue

Use this service to create a QR code for display in your venue. Get visitors to scan the QR code when they arrive, using the NHS COVID-19 app. This is to help trace and stop the spread of coronavirus (COVID-19).

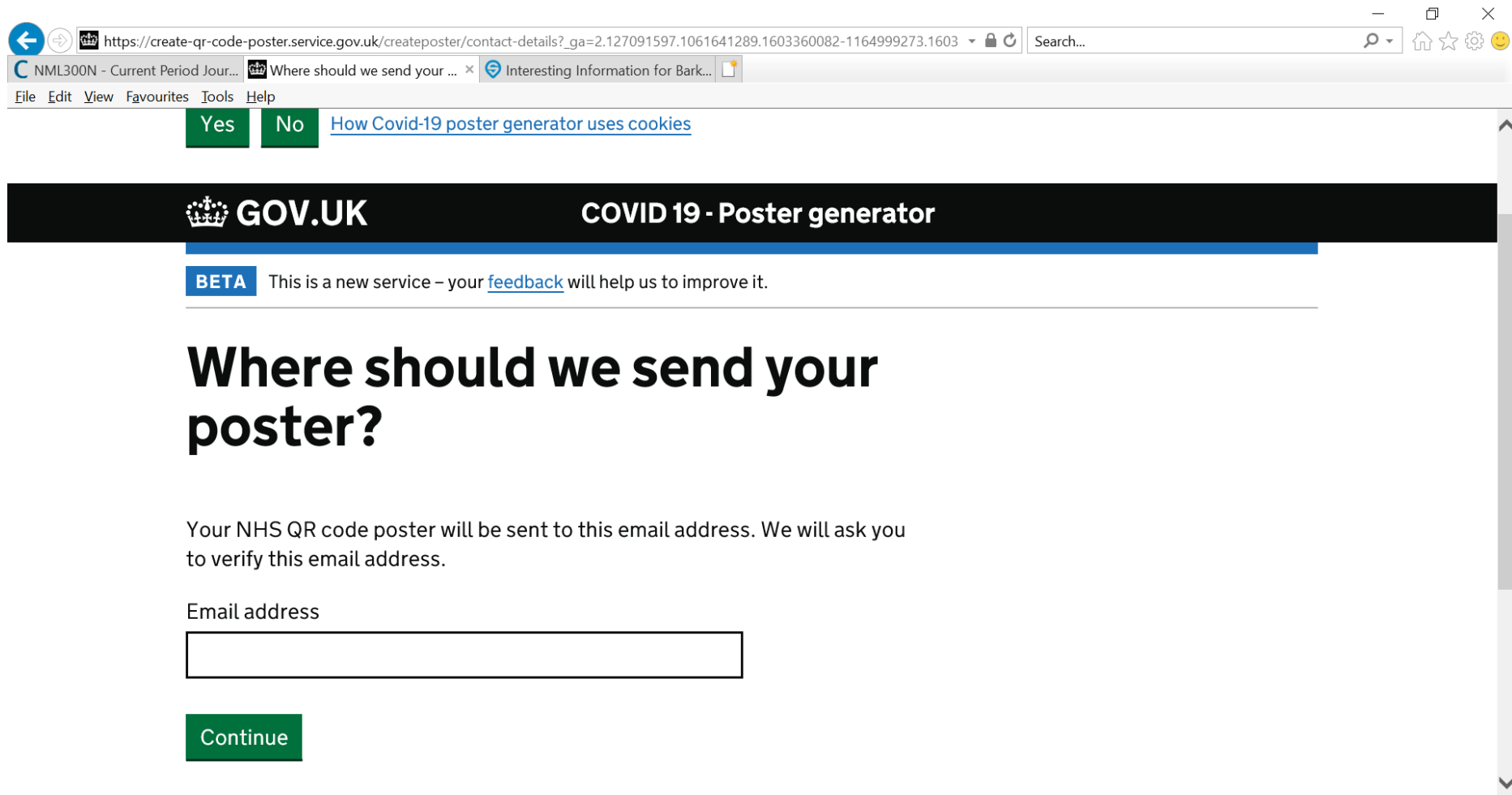
If you have more than one venue, you need to create a separate QR code for each location. You can add multiple locations in the service.

This service is also available [in Welsh \(Cymraeg\)](#).

This service is only available to venues in England and Wales.

Start now >

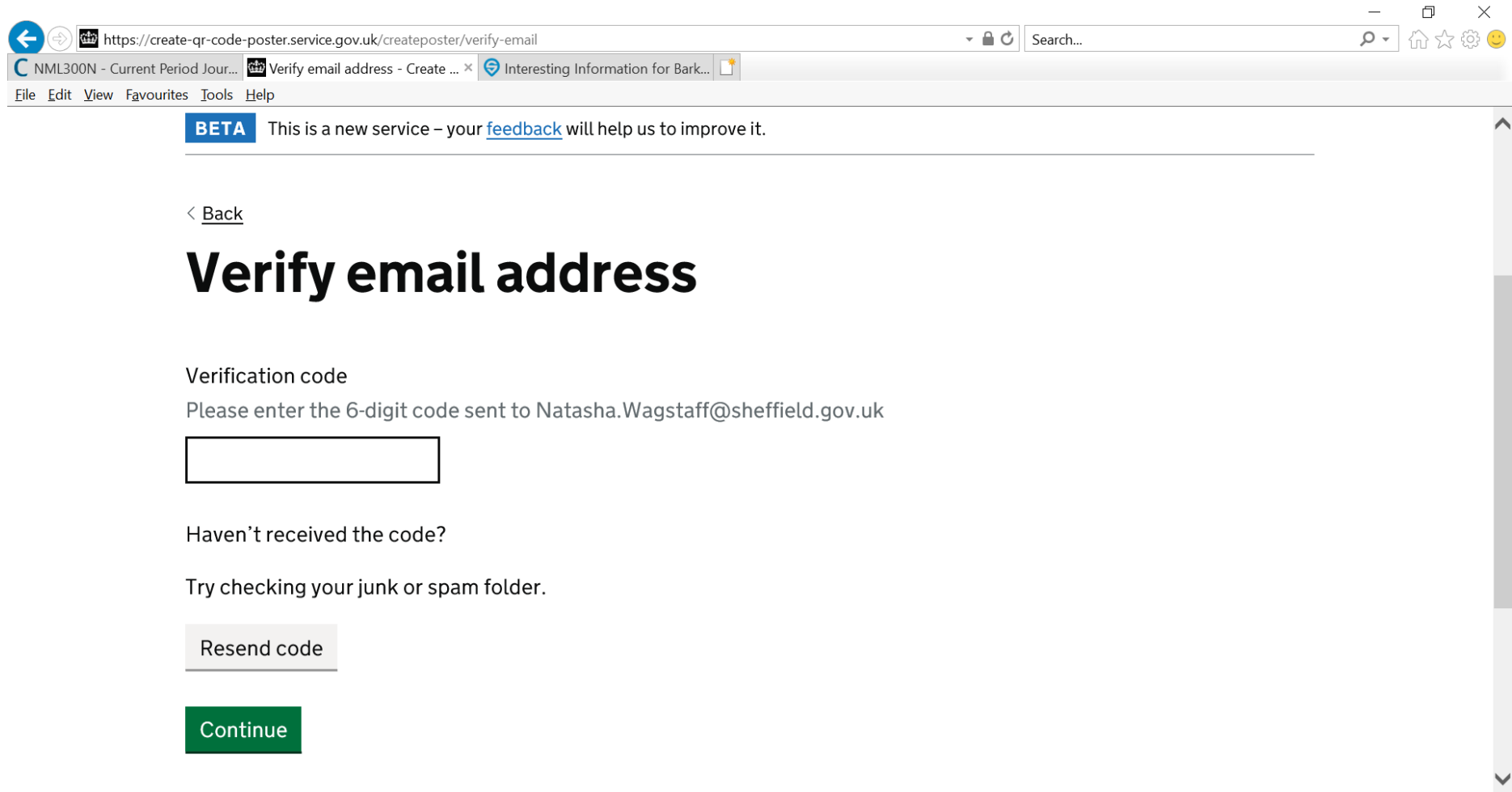
Fill in the email address of the person the QR code poster should be emailed to for printing or distributing. This does not have to be the organiser or manager of the event, their details will be asked for at a later stage.



The screenshot shows a web browser window with the URL https://create-qr-code-poster.service.gov.uk/createposter/contact-details?_ga=2.127091597.1061641289.1603360082-1164999273.1603. The browser tabs include "NML300N - Current Period Jour...", "Where should we send your ...", and "Interesting Information for Bark...". The browser menu shows "File", "Edit", "View", "Favourites", "Tools", and "Help". A cookie consent banner is visible with "Yes" and "No" buttons and a link to "How Covid-19 poster generator uses cookies".

The main content area features the GOV.UK logo and the title "COVID 19 - Poster generator". A "BETA" badge is present with the text "This is a new service – your [feedback](#) will help us to improve it." The main heading is "Where should we send your poster?". Below this, a message states: "Your NHS QR code poster will be sent to this email address. We will ask you to verify this email address." An input field for the email address is provided, followed by a green "Continue" button.

The person whose details were entered above will receive an email with a verification code. Enter the 6-digit code from the email and press 'continue'



The screenshot shows a web browser window with the address bar displaying `https://create-qr-code-poster.service.gov.uk/createposter/verify-email`. The browser has several tabs open, including "NML300N - Current Period Jour...", "Verify email address - Create ...", and "Interesting Information for Bark...". The page content includes a blue "BETA" badge, a "Back" link, a large "Verify email address" heading, a "Verification code" section with a text input field, a "Resend code" button, and a green "Continue" button.

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[Back](#)

Verify email address

Verification code

Please enter the 6-digit code sent to `Natasha.Wagstaff@sheffield.gov.uk`

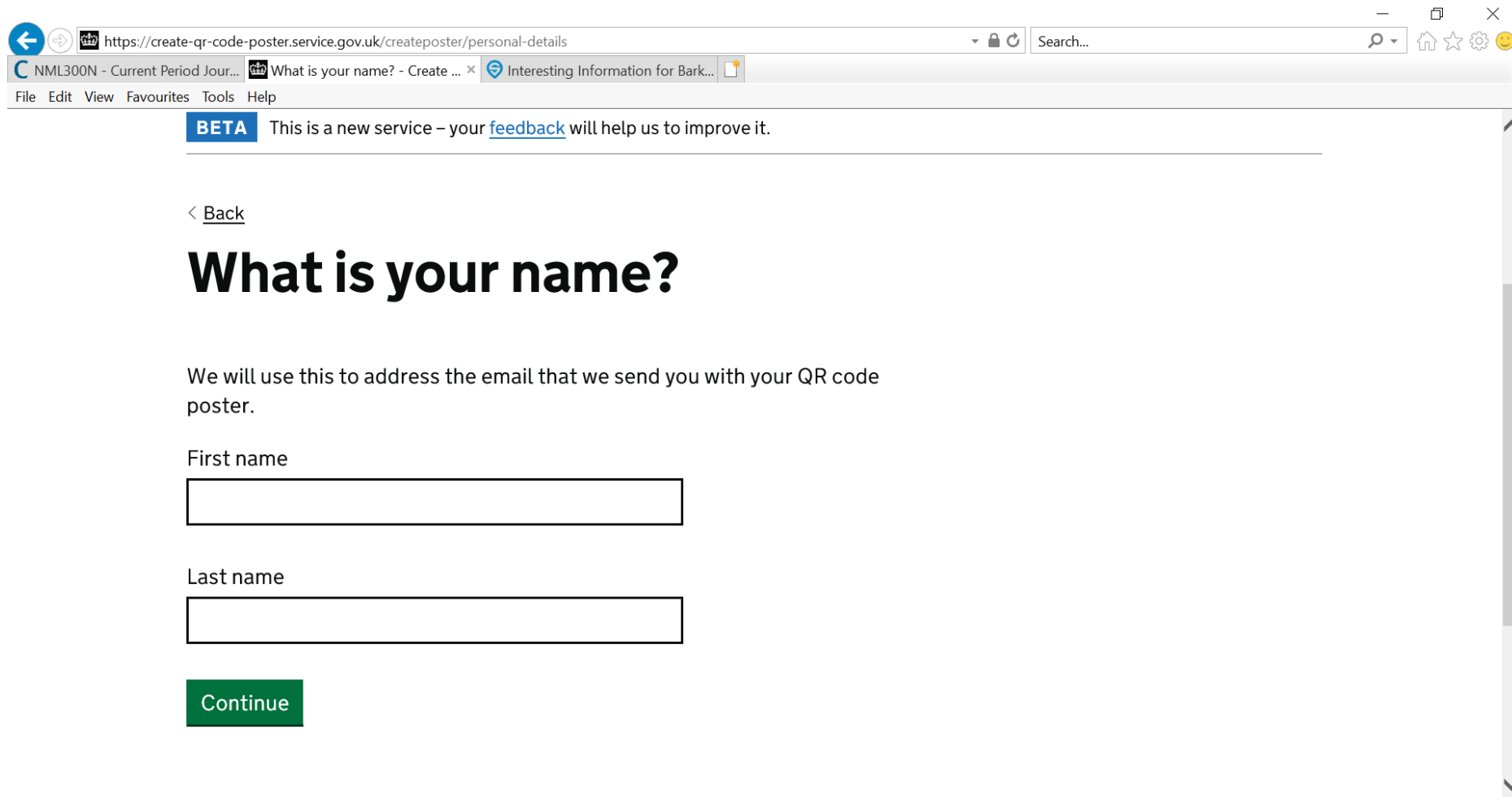
Haven't received the code?

Try checking your junk or spam folder.

Resend code

Continue

Fill in the name of the person who will receive the email with the QR Poster (this is just for the addressing of the email in case the email doesn't contain the person's name)



The screenshot shows a web browser window with the URL <https://create-qr-code-poster.service.gov.uk/createposter/personal-details>. The browser has several tabs open, including 'NML300N - Current Period Jour...', 'What is your name? - Create ...', and 'Interesting Information for Bark...'. The page content includes a blue 'BETA' badge and a message: 'This is a new service – your [feedback](#) will help us to improve it.' Below this is a '< Back' link and a large heading 'What is your name?'. A paragraph explains: 'We will use this to address the email that we send you with your QR code poster.' There are two text input fields: 'First name' and 'Last name'. At the bottom is a green 'Continue' button.

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[< Back](#)

What is your name?

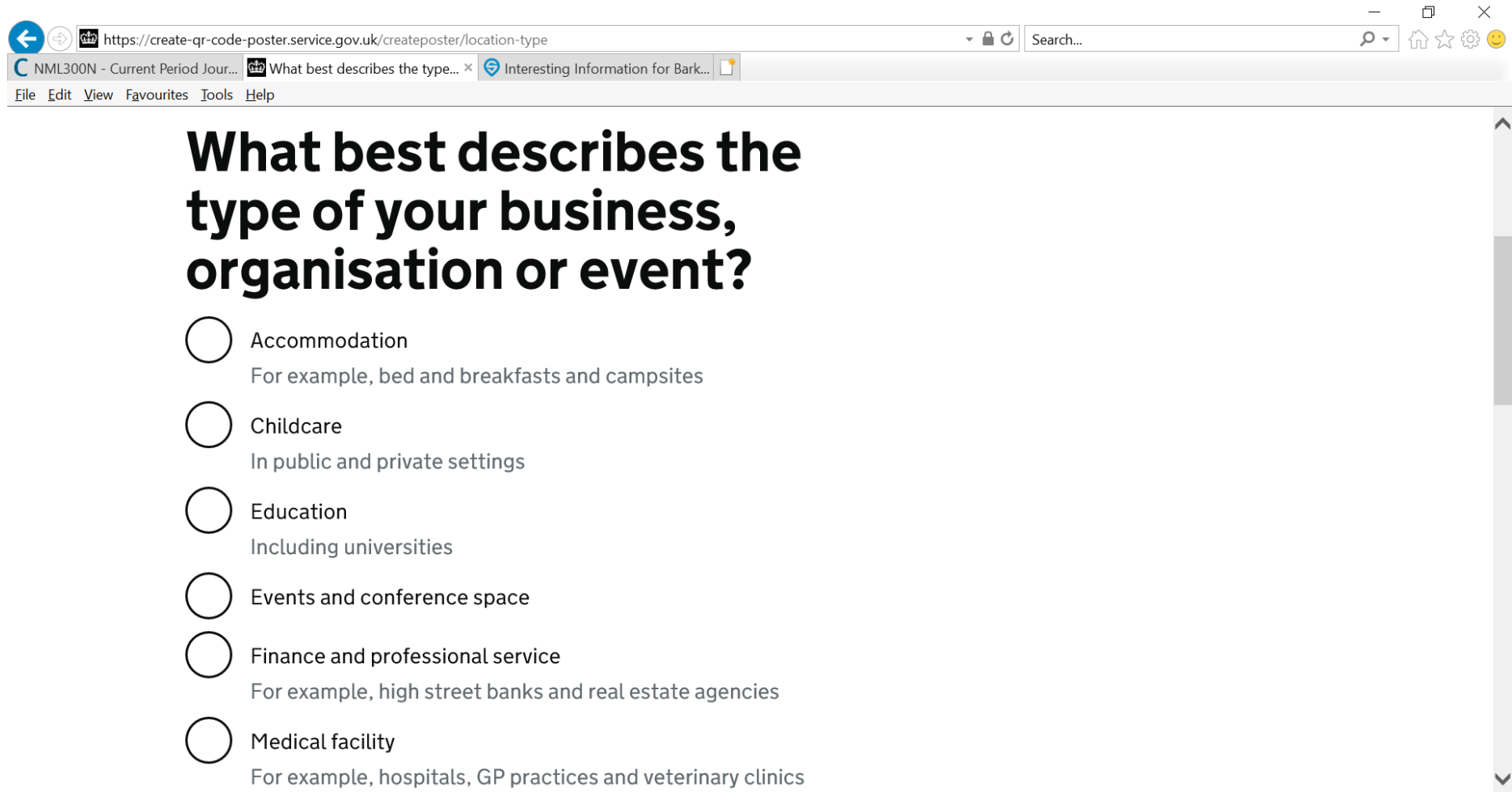
We will use this to address the email that we send you with your QR code poster.

First name

Last name

[Continue](#)

Please select the best option for your event, this may be 'Other' at the bottom of the list (see the continuation of the list on the next page)



The screenshot shows a web browser window with the URL <https://create-qr-code-poster.service.gov.uk/createposter/location-type>. The browser's address bar includes a search field and navigation icons. The page content features a large heading and a list of radio button options.

What best describes the type of your business, organisation or event?

- Accommodation
For example, bed and breakfasts and campsites
- Childcare
In public and private settings
- Education
Including universities
- Events and conference space
- Finance and professional service
For example, high street banks and real estate agencies
- Medical facility
For example, hospitals, GP practices and veterinary clinics

Select your preferred option (which may be 'Other' as in this example) and click 'Continue'

The screenshot shows a web browser window with the URL <https://create-qr-code-poster.service.gov.uk/createposter/location-type>. The browser has several tabs open, including "NML300N - Current Period Jour...", "What best describes the type...", and "Interesting Information for Bark...". The browser's menu bar includes "File", "Edit", "View", "Favourites", "Tools", and "Help".

The main content area displays a list of radio button options for selecting a location type. The options are:

- Recreation and leisure
For example, cinemas, theatres, museums and galleries
- Rental / hire locations
- Residential care
For example, care and nursing homes
- Restaurant, cafe, pub or bar
- Retail shops
- Sports and fitness facilities
For example, gyms, indoor sports facilities, swimming pools
- Transport
For example, taxis and waiting rooms
- Other

At the bottom of the form, there is a green button labeled "Continue".

Please enter 'Remembrance Sunday – and change the location shown in the example below to the location of your event eg Remembrance Sunday – Oughtibridge, Sheffield. **Please note** – this name is displayed on the QR code so should ideally contain the event name and location.

GOV.UK COVID 19 - Poster generator

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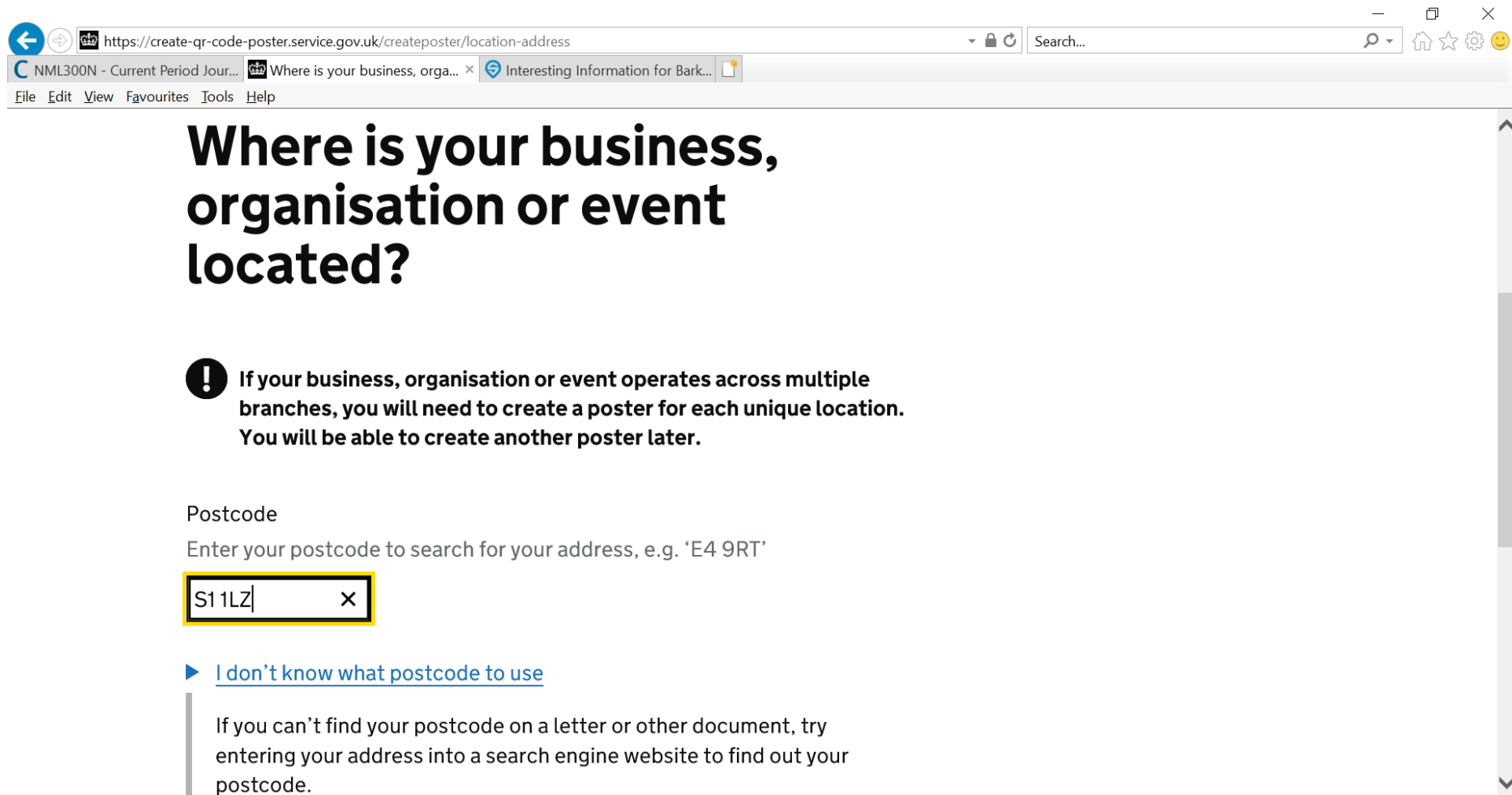
[Back](#)

What is the name of your business, organisation or event?

This will be displayed on the QR code poster for users to scan.

Continue

Enter the postcode for the event venue. If you don't know it search on google or other search engine. Enter the nearest postcode you can find (you can change the details later but do have to enter a postcode)



The screenshot shows a web browser window with the URL <https://create-qr-code-poster.service.gov.uk/createposter/location-address>. The page title is "Where is your business, organisation or event located?". A warning icon and text state: "If your business, organisation or event operates across multiple branches, you will need to create a poster for each unique location. You will be able to create another poster later." Below this, the label "Postcode" is followed by the instruction "Enter your postcode to search for your address, e.g. 'E4 9RT'". A text input field contains "S1 1LZ" and is highlighted with a yellow border. A blue link with a right-pointing triangle icon reads "I don't know what postcode to use". Below the link, a vertical line is followed by the text: "If you can't find your postcode on a letter or other document, try entering your address into a search engine website to find out your postcode."

Where is your business, organisation or event located?

! If your business, organisation or event operates across multiple branches, you will need to create a poster for each unique location. You will be able to create another poster later.

Postcode

Enter your postcode to search for your address, e.g. 'E4 9RT'

▶ [I don't know what postcode to use](#)

If you can't find your postcode on a letter or other document, try entering your address into a search engine website to find out your postcode.

If the address you need does not come up in the postcode search results or it brings up a nearby business click change and manually enter the address as shown in the example below. Please don't select a business address if it is not correct or the QR code will show that people have checked into that business premises

Postcode

S11LZ [Change](#)

Building and street

Barker's Pool

Barker's Pool ×

Town or city

Sheffield

County

South Yorkshire

[Continue](#)

Enter the email address of the event organiser and a contact phone number. This is the person that will be contacted regarding track and trace if anyone testing positive is linked to the event

The screenshot shows a web browser window with the following elements:

- Address Bar:** <https://create-qr-code-poster.service.gov.uk/createposter/location-contact-details>
- Browser Tabs:** NML300N - Current Period Jour..., Who is responsible for this lo..., Interesting Information for Bark...
- Page Title:** Who is responsible for this location?
- Section Header:**

Who is responsible for this location?
- Text:** This could be you, or a different person, such as a store manager. We will contact them if there is an outbreak.
- Form Fields:**
 - Contact email address:
 - Contact phone number:
- Button:** [Continue](#)

Check the information you have entered is all correct before submitting your request for a QR code

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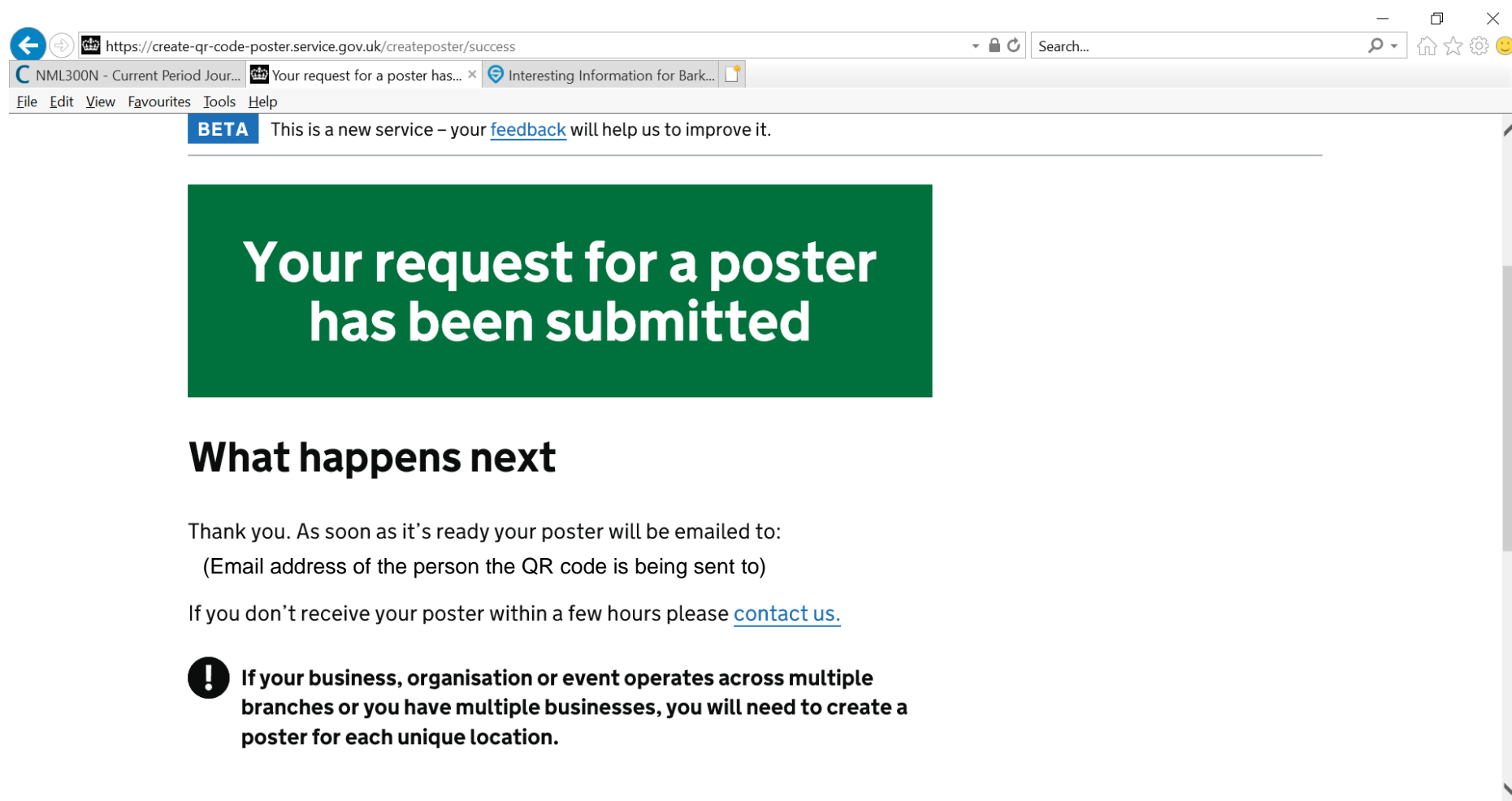
[< Back](#)

Check your answers before submitting your form

Personal details



You will receive a confirmation that your request has been submitted



The screenshot shows a web browser window with the address bar displaying <https://create-qr-code-poster.service.gov.uk/createposter/success>. The browser has several tabs open, including "NML300N - Current Period Jour...", "Your request for a poster has...", and "Interesting Information for Bark...". The page content includes a blue "BETA" badge, a green confirmation box, a heading "What happens next", and a warning icon.

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Your request for a poster has been submitted

What happens next

Thank you. As soon as it's ready your poster will be emailed to:
(Email address of the person the QR code is being sent to)

If you don't receive your poster within a few hours please [contact us](#).

! **If your business, organisation or event operates across multiple branches or you have multiple businesses, you will need to create a poster for each unique location.**

This is an example of the QR code that will be sent to you by email (this one is only for Barkers Pool and should not be used at any other events as it won't be valid). You should print off and display at access points to the event and around the venue.

Please note - It is the organisers responsibility to ensure that all participants check in to the event/venue or to collect names, addresses and contact phone numbers for anyone that does not have a smart phone or access to the NHS Covid app

